



Forest City  
Community  
Church

## Campus Children's Ministry Director

*Role, Skills and Responsibilities*

### Description

The Vision of Forest City Community Church is to develop a thriving, expanding church community that honours God and serves the broader London community by helping thousands of people experience a growing relationship with Jesus Christ, and a vital place in His church family. Central to its mission is a passion to be a church that engages and reaches non-churched and de-churched people, and to help them become devoted, mature followers of Christ. Regardless of role, each and every staff member contributes in a significant way to fulfilling the vision of FCCC.

Each multisite location for Forest City Community Church requires a structure that provides the campus with the best chance to reach its redemptive potential. To ensure continuity in the FCCC vision for children's ministry, each multisite location staff will include a Campus Children's Ministry Director. The Campus Children's Ministry Director is responsible for the reproduction and direction of FCCC children's ministries at a given multisite campus. This is accomplished working in conjunction with the Children's Ministry leadership at the Bostwick Road campus.

**The Campus Children's Ministry Director is responsible for the recruitment and development of volunteers, the distribution of materials to and scheduling of volunteers, the safe operation of Sunday morning Children's Ministries, and the consistent reproduction of the look and feel of the FCCC Children's Ministries.**

*The Campus Children's Ministry Director report to the Campus Pastor and work closely with the Children's Ministry community of the Bostwick Campus.*

### Skill Set – *The Campus Children's Ministry Director has:*

- **Integrity of Commitment to Christ and the Vision of FCCC**
  - Understands and supports the vision and values of FCCC
  - Displays biblical stewardship and tithing habits
  - Lives a life that reflects devotion and obedience to God
- **Vision**
  - Ability to cast vision well
  - Driving interest in furthering the FCCC vision
- **Team Building**
  - Ability to team build
  - Ability to read team dynamics and act accordingly (*know when to deal with stuff!*)

- Ability to inspire and lead volunteers
- Able to detect, discern, coach, multiply & live out the three virtues of The Ideal Teamplayer
  - ♣ Humble
  - ♣ People Smart
  - ♣ Hungry
- **General**
  - Developing administrative skills
  - Growing knowledge of child development
  - A heart for family care
  - Ability to discern when intervention in difficult situations is warranted
    - ♣ Parental discussion when children act inappropriately
    - ♣ Volunteer discussion when volunteers need coaching or correction
    - ♣ Others as appropriate
    - ♣ Looks to Bostwick Campus leadership for guidance
  - Ability to work as a member of a greater organization
  - A bias toward optimism
  - Clear communication skills
  - An understanding of details and their affect on outcomes
  - Ability to supplement own skill set with complementary skill sets found in other people

## **Responsibilities – *The Campus Children’s Ministry Director:***

- Gives general oversight to the children’s ministry at a multisite campus of Forest City Community Church
- Builds teams/inspires teams and leads the execution of Sunday children’s ministries
- Meets weekly with counterparts at the Bostwick Campus
- Follows curriculum as prescribed by Bostwick Campus
- Leads or delegates leadership for weekly children’s ministry
- Schedules and ensures volunteer teams serve on scheduled Sundays
- Participates, as appropriate, in team building and training opportunities
- As part of self-care, finds opportunities once a month to participate in the Sunday s

